

Thinking About Hosting a 2027 NY SMA CHAMPIONSHIP?

NYS Moose Association SPORTS PROGRAM



MOOSE LODGE



FACILITIES

- Playing Area
- Dining Room
- Parking



VOLUNTEERS

- Tournament Staff
- Registration
- Kitchen Crew



ACCOMMODATIONS

- Hotels
- Campgrounds
- Nearby Attractions



PROMOTION

- Local Media
- Community Support
- Sponsorships



PLANNING

- Select an Event
- Build Your Committee
- Submit Your Bid



**YOUR LODGE. YOUR COMMUNITY.
OUR CHAMPIONSHIPS.**

Let's Make 2027 the Best Season Yet!



BOWLING



GOLF



POOL



CORNHOLE



SHUFFLEBOARD



EUCHRE



Bids are now open for the 2027 NY SMA Sports Season

Official bid packets and submission deadlines
will be provided prior to the Annual Sports Meeting.





NYSMA Sports Committee

NYSMA Tournament Bid Form Guidelines

The purpose of this is to help you understand how the bidding process works.

Tournaments requiring a Bid Fee:

Tournaments that require a bid fee are Moose Bowling (spring & fall), 8-Ball Pool, Mixed-Doubles Golf, Captain & Crew Golf.

The bid fee for the above-mentioned tournaments is \$150.00. The bid is paid when the bid is awarded to the winning lodge of the event.

The bid fee will be sent to the NYSMA Secretary, earmarked with the name of the tournament that your lodge will be hosting.

Invitational Tournaments:

Invitational Tournaments are as follows: Darts, Horseshoes, Euchre, Cornhole, Indoor Cornhole, Trap & Skeet, Mixed-Doubles Shuffleboard.

Registrations for invitational tournaments can be taken right up to the day of the tournament. Non-members and members of the General Assembly can participate, if there are members on the team who are NYSMA members. This would be a great time to hand those participants an application and encourage them to join our organization

These tournaments are typically small. At one time may have been on the regular tournament schedule requiring a bid fee or are new to the NYSMA tournament schedule.

Any monies that are collected for the above-mentioned tournaments and fundraising done during these tournaments shall be used towards monetary prizes.

Planning a Tournament:

When considering submitting a bid for a tournament, please think about the following:

1. Do we have enough help to plan such an event?
2. Have a contact person for the event. It should be an individual that is not an officer in your lodge/district.

When thinking about submitting a bid, you should be giving some thought to the following:

1. Planning of meals (breakfast, lunch, dinner).
2. Raffles or other fundraising you would like to hold on the day of the event. This will help offset the cost of the tournament and may also allow for larger payouts for the event.
3. Is our lodge capable of doing the payouts for the larger events (bowling & pool are the largest)
4. The NYSMA Executive Committee requires that all registrations be done online. Your lodge will be reimbursed for the payouts as long as your lodge provides the proper documentation in order to do so.
5. If your lodge chooses to opt out of the online registration process, then the registration will be sent directly to the host lodge or the Chairman with the checks made payable to the host lodge.
6. Payouts for all events will be completed at the weekend of the event. To be reimbursed for the online registration, a detailed report of how many registrations, and the cost per person/team will be submitted to the NYSMA Secretary within a

timely manners in order to receive you reimbursement.

7. Entertainment for the evening.
8. Hotel/Motel accommodation: When submitting bids, you should include a list of hotels/motels. It isn't necessary to include the hotel/motel cost since costs will vary throughout the year. Contact with your local Hotel/Motel would be recommended when putting a bid together and they may agree to having a block of rooms for the events.
9. Include a draft flyer and a tentative menu for the event.
10. Don't be afraid to think "outside the box".

Bid Form:

Fill out the Bid form to the best of your ability. It is important to have as much information as possible when submitting a bid.

Add any necessary contact information on the bid form in case of questions.

The NYSMA Sports Chairman will review the bids and submit the bids to the Executive Board for their review and approval.

The annual sports meeting is typically held in the fall where the bids will be reviewed by the Executive Board for their approval.

If there is more than one bid for a tournament, the NYSMA Sports Chairman will review the bids, give his/her recommendation to which lodge should host the event for the Executive Boards approval. There is also a possibility that a lodge/district may not win the bid. The Executive Board has the option to choose a different lodge/district to host the tournament.

If your lodge/district chooses to submit a bid for more than one tournament, please submit a separate bid for each tournament.

Sports Meeting Attendance:

We are also requesting that either the President and/or Administrator along with the Sports Chairman or Chairman of Event (if available) attend the Sports meeting that is held each fall.

Winning Bids:

When a lodge wins a bid to host a tournament at their facility, the lodge will receive an award letter from the NYSMA Sports Chairman congratulating on winning the bid and where to send the bid fee.

If you have any questions or would like further information, please contact:

Kim Holden
PO Box 26
Trout Creek, NY 13847
Phone: (607) 865-4963
Cell: (607) 240-3729
Email: nysmasports@gmail.com

NYSMA Sports Events

Host Lodge Requirements

1. The host Lodge or District must be in good standing with New York State Moose Association (NYSMA).
2. The Host Lodge Board of officers should meet with the Chapter Board of Officers to ensure cooperation and to develop a plan for volunteer roles and participation during the event.
3. There should be adequate housing for the designated weekend within a 15 mile radius of the Lodge. A list of hotels with contact information should be provided by the host Lodge.
4. An experienced Tournament Chairman is preferred but not required. Members of the Lodge and/or District Board, NYSMA Executive Committee and Sports Committee will be on hand during the weekend to assist in establishing and enforcing policies and procedures. Other committees that may be beneficial during the duration of the tournament are Lodge/District Publicity, Activities and Sports Committees.
5. The Host Lodge is responsible for all event fees of the Event Chairman (hotel, mileage).
6. The Host Lodge, District or State will handle the collection of registration forms and fees. The tournament chairman will receive a list of registrants a week before the tournament for scheduling.
7. The host Lodge/District is encouraged to contact local government officials, the local Chamber of Commerce, media outlets and tourists bureaus to solicit support and to seek additional publicity.
8. A bid to host NYSMA Sports event should be submitted to the NYSMA Sports Chairman. The bid should have the signatures of the President and Administrators with the Lodge seal and the date on which the Lodge membership approved submission of the proposal.
9. Upon written notification of being awarded the tournament bid, the selected host Lodge/District will send a \$100.00 hosting fee to NYSMA.
10. The Host Lodge must participate in the event they are hosting. If not, they will be unable to submit a bid for an event the following year.
11. The Host Lodge/District is also responsible for promotion of the event(s), they were awarded.
12. Cancellation of Event: When cancelling an event that is beyond the host lodge control the following needs to happen: 1. Contact the NYSMA sports chairman and the Executive Committee. 2. If the host lodges does not contact the Executive Committee, the NYSMA

Sports Chairman will do so. 3. Refunds will be considered for those who registered online, when available, depending on the circumstances.

13. Must be a member in good standing.

New York State Moose Association Tournament Bid Form

Tournaments that require a bid fee: (\$150.00 bid fee)

_____ Moose Bowling (Spring) _____ Moose Bowling (Fall) _____ Mixed-Doubles Golf
_____ 8-Ball Pool (2027) _____ Captain & Crew Golf

Invitational Tournaments:

_____ Darts _____ Horseshoes _____ Euchre _____ Trap & Skeet
_____ Shuffleboard _____ Winter Cornhole _____ Summer Cornhole

_____ Lodge hereby submits their bid for the _____
(Lodge name & number) (Name of Event)

Tournament Date: _____

NYSMA Dues Paid: Yes _____ No _____

Date Lodge voted to approve bidding on the above-mentioned tournament: _____

Lodge participated in previous tournament: _____ Yes _____ No

Previous experience hosting tournaments: _____

Name and location of tournament site (*Bowling Alley, Golf course, Fields, Lodges, etc*)?

Describe the facilities: _____

Hotel, Motels, campgrounds, etc. (names & prices): _____

Comments: _____

Successful bidders must provide hotel information and meal(s) for each event.

_____ Agrees to the terms and conditions of the bid guidelines and host lodge
(lodge name and number) responsibilities.

Bid fee: \$_____ (to be submitted only after the bid is awarded)

**Contact person (Representative) information: other than the Lodge president and/or Administrator.
(name, phone & email)**

Name: _____

Phone: _____

E-mail: _____

Please use another sheet of paper for any additional comments

Administrators Signature

President's Signature

Please return all bid forms to
Kim Holden, PO Box 26, Trout Creek, NY 13847
Email: nysmasports@gmail.com
Deadline: Friday, October 30, 2026

If you have any questions, please give me a call (607) 240-3729.

Support the 2027 NYSMA Sports Program

NSYMA Sports Program

Sponsorship Level (please check one):

- ☐ **Platinum Sponsor** – \$500 or above
- ☐ **Gold Sponsor** – \$300–\$499
- ☐ **Silver Sponsor** – \$100–\$299
- ☐ **Bronze Sponsor** – Under \$100
- ☐ **Individual** – \$25

Return this form with sponsorship to the host Lodge earmarked:

Event: _____

Total Enclosed: \$_____

Name / Business Name: _____

Contact Person (if applicable): _____

Mailing Address: _____

Email: _____ **Phone:** _____

☐ Please list my name/business as a sponsor (unless anonymity is requested)

Make checks payable to:

Thank you for supporting the NYSMA Sports Program